



# ORWELL YACHT CLUB

## Photography, Images and Video Policy

Publishing photographs and videos on the Club's website, or imaging systems within the premises, is an excellent way of recognising young people's achievements and of promoting our Club's activities. However, digital technology makes it easy to take, store, send, manipulate and publish images.

The objective of this Policy is to minimise the risk of anyone using images of children in an inappropriate way.

The Club will:

- Obtain, on a yearly basis, written consent from the child and their parents/carers before taking photos or video during any events or training sessions held throughout the sailing season or publishing such images.
- When publishing images, no identifying information other than names will be included.
- Ensure that the young people pictured are suitably dressed.
- Not permit the use of cameras or smart phones/tablets in changing areas in any circumstances. Such use by young people should be regarded as a form of bullying.
- Request parents and spectators to identify themselves if requested and state their purpose for photography/filming.

### **Procedures:**

The Club recognises that it is not possible to control all photography, but any concerns about inappropriate or intrusive photography, or about the inappropriate use of images, should be reported to the appropriate person. This can be a parent, OYC volunteer/Instructor or the Club Welfare Officers.

This person will then take action to remedy the situation and if necessary follow the procedure laid down in the Club's Safeguarding and Child Protection Policy Statement and Procedures.

### **Outcomes:**

All incidents will be reported to the Welfare Officers and kept on record to monitor any future reports.